

Eventives®

DESTINATION WEDDINGS BY EVE CHÁVEZ





ABOUT US

AT EVENTIVES WE ARE DEVOTED TO CREATING STRESS-FREE, ONE-OF-A-KIND EVENTS FOR COUPLES WHO ENVISION A FUN, DETAIL-ORIENTED AND LUXURY DESTINATION WEDDING EXPERIENCE.

We use our expertise to guide, negotiate, and together with you, develop unique events that reflect your personality.

We suggest and manage vendors, scout for venues, create comprehensive timelines and event layouts, elaborate detailed mood boards and budget breakdowns to help us keep every project organized and keep you informed, all while enjoying the planning process at all times.

We are pleased to enhance every event with distinctive elements like fine stationery, modern tableware, gorgeous floral creations, and outstanding lighting to create the perfect atmosphere for a once in a lifetime experience for you and your guests.





THE TEAM



EVE CHÁVEZ

SENIOR WEDDING PLANNER & EVENT
CONSULTANT

Eve is the Founder and Senior Wedding Planner at Eventives. She has a degree in Tourism Studies from the University of Guadalajara and she has over seventeen years of experience in the tourism industry. Before becoming a full time wedding planner, Eve worked tirelessly as a wedding coordinator and event manager for some of the highest rated hotels in Puerto Vallarta. During that time, she was trained to be an expert problem solver and developed a keen eye for details. She has planned and designed hundreds of unforgettable weddings and events.

Eve's work has been featured in Style Me Pretty, Martha Stewart Weddings, Wedding Wire and, most recently; in Carats and Cakes.

Eve believes that education and technology are two scential tools in all aspects of life. She is constantly staying up-to-date in the industry's newest global tendencies, by attending wedding congresses, taking certifications and attending webinars and courses.

When Eve is not planning or designing, she enjoys being married and being the proud mother of a eight-year-old boy. She's an enthusiastic traveler, food lover, amateur watercolor painter and absolutely passionate about design and aesthetics. She loves and enjoys getting involved in her community. She supports projects that help vulnerable families and provide education to children with special needs.



THE TEAM

JUDITH MICHEL WEDDING COORDINATOR

Judith is a fun and energetic young lady that enjoys interacting with people and making new friends.

She is a key person in the Eventives team. Her keen multitasking skills and unwavering willingness to go the extra mile in each one of our projects, ensures we achieve the success every time.

During the planning process, Judith helps Eve elaborate drafts for the Timeline and Design Proposal. She is involved in the development of the wedding concept from the start, helps organize ideas, and provide valuable support to bring them to life.

On the wedding day Judith will supervise the event set-up, and ensure that final spatial layout and design are as expected. Along with the rest of the team, Judith will be attentive to unexpected challenges to guarantee that the event runs without a glitch.

Judith is also the go-to person if your guests need additional information and suggestions on activities to do during their spare time in the bay. She will be glad to help them book any tours, restaurants, or ground transportation in advance.

She is inspired by nature and loves gardening and cooking. Her favorite hobbies include going on camping trips, going to the movies and reading.





THE TEAM

DINHORA CISNEROS

WEDDING COORDINATOR



Dinhora is a committed young lady that keeps the office running and up-to-date.

She is our main contact with vendors during the planning and development process of each wedding. She helps Eve request and review formal quotes and contracts. She will gather, organize and present all the information in the most clear and easy-to-understand format for you.

She is also in charge of keeping each wedding file up-to-date; printing contracts and payment receipts, making adjustments to orders, and sending the final event plan to all vendors. This crucial work ensures that all players are on the same page and following our lead at all times.

On the day of the event she will personally receive and verify all vendor deliveries.

Dinhora will also supervise and assist during the event set up.

She loves romanticism and the special atmosphere that is created at every wedding. Her favorite hobbies include listening to music, going to the movies and doing outdoor activities. She truly enjoys watching the magnificent sunsets of the Banderas Bay.





Fall Wedding Planning

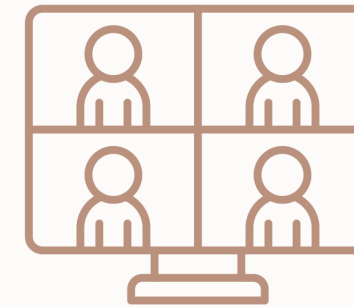
& COORDINATION WITH EVE



ASSIGNED JUNIOR PLANNER FOR THE DURATION OF THE PLANNING PROCESS



1 ASSISTANTS ON BOARD, THE DAY OF THE WEDDING TO HELP SUPERVISE THE SET UP, DEVELOPMENT AND DISMANTLING OF THE EVENT (SERVICES PROVIDED BY EXTERNAL SERVICES ONLY).



UNLIMITED PHONE CALLS AND/OR MEETINGS (VIA ZOOM OR TEAMS). SEE ADDENDUM FOR DETAILS ON HOW TO PLAN A PHONE CALL AND/OR A MEETING.



COMPLIMENTARY WEDDING EMERGENCY KIT (ON WEDDING DAY) WITH SMALL TOILETRIES AND HANDY ESSENTIALS.*





PLANNING TASKS



RECOMMENDATION OF VENUES FOR CEREMONY AND RECEPTION, IF NEEDED.



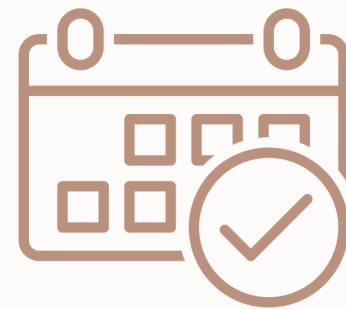
RECOMMENDATION OF LODGING FOR THE COUPLE AND GUESTS, IF NEEDED



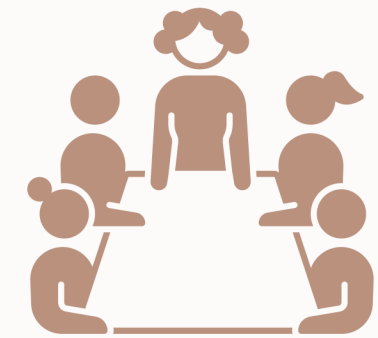
HIGHLIGHTS OF OUR WORK SYSTEM



SUGGEST AND MANAGE VENDORS (RENTALS, DÉCOR, FLORALS, LIVE MUSIC, PHOTOGRAPHER, VIDEOGRAPHER, LIGHTING, ENTERTAINMENT, GROUND TRANSPORTATION, CAKE, HAIR, AND MAKEUP STYLIST SERVICES, ENTERTAINMENT, ETC).



PLAN SITE INSPECTIONS OF POTENTIAL VENUES AND HOTELS, IF NEEDED.



COORDINATE MEETINGS WITH VENDORS, TABLE MOCKUP AND FOOD TASTING DURING THE SITE VISIT.



HIGHLIGHTS OF OUR WORK SYSTEM



COORDINATE AND SUPERVISE LEGAL,
RELIGIOUS OR SYMBOLIC CEREMONY.



COORDINATE AND SUPERVISE
RECEPTION.



NEGOTIATE, REVIEW
CONTRACTS AND HIRE
VENDORS.



HIGHLIGHTS OF OUR WORK SYSTEM



ESTABLISH A BUDGET
SPREADSHEET OF ALL EVENT
SERVICES.



KEEP TRACK AND SEND
REMINDERS OF PAYMENTS
AHEAD OF THE DUE DATE.



DISBURSE DOWN PAYMENTS TO
VENDORS, IF NEEDED.





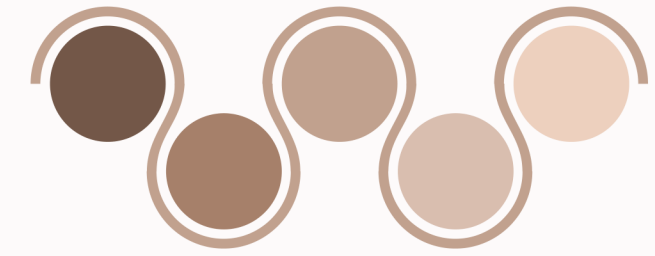
HIGHLIGHTS PLANNING TASK



ASSISTS AND
COORDINATE
PAPERWORK
FOR CEREMONY.



PLAN CEREMONY (INCLUDING
SEATING, PROCESSIONAL,
AND RECESSIONAL).



CREATE COMPREHENSIVE
TIMELINE OF THE
WEDDING DAY



HIGHLIGHTS PLANNING TASK



CREATE AN EVENT MOOD
BOARD AND LAYOUT OF THE
WEDDING DAY.



SHARE WEDDING FORMS TO KEEP
ALL WEDDING EVENT DETAILS
ORGANIZED





WEDDING WEEKEND AND DAY-OF EVENT TASKS



ATTEND FINAL WALK-THRU
MEETING AT THE
RECEPTION VENUE



·SUPERVISE REHEARSAL TO
ENSURE IT FLOWS
SMOOTHLY AND ANSWER
ANY QUESTIONS THAT MAY
ARISE.



OVERSEE ALL EVENT
DELIVERIES.



·ENSURE THE DESIGN OF THE
EVENTS ARE AS DESCRIBED IN THE
APPROVED MOOD BOARDS.



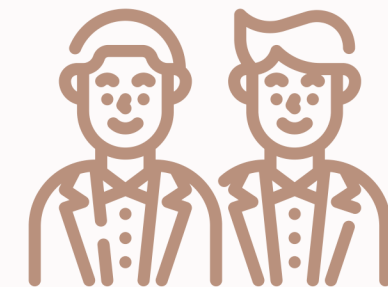
WEDDING WEEKEND AND DAY OF THE EVENT TASKS



COORDINATE ALL DYNAMIC FACETS OF YOUR DAY INTO A SEAMLESS AND POLISHED EVENT: VENDOR MANAGEMENT, ASSISTS GUESTS WITH NEEDS & INQUIRIES, FACILITATE SOLUTIONS TO UNEXPECTED CHALLENGES OR SITUATIONS THAT MAY ARISE.



ORGANIZE AND DISTRIBUTE ALL PERSONAL FLOWERS.



LINE UP GROOMSMEN AND BRIDESMAIDS



WEDDING WEEKEND AND DAY OF THE EVENT TASKS



COORDINATE AND SUPERVISE EVENTS AND ANNOUNCEMENTS THROUGHOUT THE RECEPTION.



COLLECT ANY ITEMS PROVIDED BY THE COUPLE FOR THE CEREMONY AND/OR RECEPTION AND ENSURE THEY REACH THE PROPER VEHICLE TO THE COUPLE'S ROOM.

PRICING

\$5,800 USD + 16% VAT =
\$6,728 USD

FOR WEDDINGS HELD IN MISMALOYA, SAYULITA, LA CRUZ DE HUANACAXTLE OR PUNTA DE MITA,
ACCOMMODATION FOR THE WEDDING PLANNERS AND WEDDING COORDINATORS IN CHARGE OF THE
EVENTS ARE NEEDED.



Our Weddings











AWARDS



Let the journey begin...



LEARN WHAT OTHER COUPLES HAD TO SAY ABOUT OUR SERVICES [HERE](#).



WWW.EVENTIVES.COM.MX



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